

Arranging direct payment to a provider

When you seek medical care outside of the United States, providers may require documentation to verify that they will receive payment from UnitedHealthcare Global. This documentation is commonly known as a Guarantee of Payment document, or GOP.

This guide will help you understand how to request a GOP by using the member website, **myuhc.com**. If you have not already signed up for access to the member site, you will need to register at **myuhc.com** before you will be able to request a GOP online.

1. Login to myuhc.com and click "Global Resources"



2. Click "Arrange Direct Payment to a Provider"



You can also begin arranging direct payment to a provider from anywhere else within the Global Resources portal by hovering over "Guarantee of Payment" in the top menu bar.

| 🕖 Unit | edHealthcare Global | | | | |
|--------|-------------------------------|------------------------|------------|-------------|------------|
| HOME | INTERNATIONAL PROVIDER SEARCH | GUARANTEE OF PAYMENT | CLAIMS | MY BENEFITS | MY PROFILE |
| | | REQUEST NEW GUARANTER | E OF PAYME | NT | |
| | | VIEW PAST GUARANTEE OF | PAYMENT R | EQUESTS | |



3. Review the pop-up message on the request screen and click "OK"



4. Select the member that requires care and needs a Guarantee of Payment document

| Choose Patient | Choose A F | Provider 🔰 🚯 Fill | Out Guarantee of Paymer | nt 🖉 🙆 Rev | view Request 🚺 Your Requ | ested GOP | |
|----------------------|-------------------|-------------------|-------------------------|---------------|--------------------------|---------------------|--------|
| Who Is This Guarante | e of Payment For? | | | | | | |
| 10 * | | | | | | Search: | |
| Last Name | First Name 🗧 | Relationship 🗘 | Date of Birth 🕴 | Eligibility 🖨 | Coverage Start Date 🗧 | Coverage End Date 🔶 | Select |
| BXWPXD | JNONHSI | Subscriber | 5/31/1971 | Yes | 11/1/2012 | 12/31/9999 | Selec |
| THJEIVVZUB | NSVPCR | Spouse | 12/6/1972 | Yes | 11/1/2012 | 12/31/9999 | Selec |
| SPXHDQ | PHBID | Child | 10/9/2003 | Yes | 11/1/2012 | 12/31/9999 | Selec |
| QZXZUV | HELPPFU | Child | 10/1/2004 | Yes | 11/1/2012 | 12/31/9999 | Selec |
| JNSYTG | EBZXFM | Child | 10/1/2004 | Yes | 11/1/2012 | 12/31/9999 | Selec |

5. Indicate the location where the member is being treated and then search for the care provider

| REQUEST | 2 Choose A Provider | Fill Out 0 | Buarantee of Payment | Review Request S Y | our Requested GOP | |
|-----------------------|-------------------------|--|----------------------|----------------------------|-------------------|--|
| Where Is The Patient? | | | | | | |
| | Country | | State/Province | City " | Postal Code | |
| | Please select a country | | Enter state/province | Please select a city | Enter postal code | |
| arch For Providers | | | * Required | Field | | |
| learch For Providers | | | | Field Specific Provider | | |
| earch For Providers | 0 | Allergy/Immunology Zardiology Jennistry Dermatology | | | | |
| Search For Providers | 0 | Cardiology Dentistry Dermatology To s | Nearby Providers 2 | Specific Provider | 99. | |

6. From the list of results, choose the provider you intend to see and click the "Request Guarantee of Payment" button

| REQUEST GUARANTEE | OF PAYMEN | т | | | | |
|---|------------------|----------------------|---------------------------|---------------------|--------------------|------------------------------|
| Choose Patient 2 Choose A Provide | Fill Out | Guarantee of Payr | nent 🚺 Review Req | uest 🚺 Y | our Requested GOP | |
| - Back to Search | | | | | | |
| Search results for: | | | | | | |
| 10 * | | | | | 8 | earch: |
| Provider Name | Specialties 🗧 | Facility Type 🗘 | Provider Information 单 | Speaks English ¢ | Preferred Provider | Request GOP |
| American Medical Center Afghanistan | View Specialties | Outpatient Clinic | View Provider Information | Yes | Yes | Request Guarantee of Payment |
| Blossom Health Care Center | View Specialties | Outpatient Clinic | View Provider Information | Yes | Yes | Request Guarantee of Payment |
| Cure International Kabul | View Specialties | Hospital | View Provider Information | Yes | No | Request Guarantee of Payment |
| Cure International Kabul | view operation | | View Provider Enderhauder | | | request Guarantee of Payment |
| DK - German Medical Diagnostic Center Ltd | View Specialties | Outpatient Clinic | View Provider Information | Yes | Yes | Request Guarantee of Payment |
| | | | | Yes Yes | Yes | |



7. Provide the required details regarding the service(s) that are being requested. When completed, click "Go To Next Step"

| REQUEST GUAI | ANTEE OF PAYMENT |
|---|--|
| Choose Patient 2 | hoose A Provider SII Out Quarantee of Payment Review Request SO Your Requested GOP |
| Final Questions | |
| Diagnosis/Symptoms | Please provide a description of your symptoms. |
| Services/Procedure * | - Select service type - |
| Date of Service | |
| Contact Person/Dept for Billing Arrangements | |
| * Required Field | |
| | ←Go Back A Step Go To Next Step → |
| | Cancel Guarantee of Payment |

If a pop-up window appears and says that your request can not be completed, please contact UnitedHealthcare Global at 1-877-844-0280 from inside the U.S. or Canada or call +1 (763)-274-7362 from any other country. Reverse charges will be accepted.

| Questions | | Message from webpage | × |
|---------------------|-----------------|---|----|
| Diagnosis/Symptoms* | Annual physical | We are unable to approve this Guarantee of R online. Please contact us for further informati | |
| Services/Procedure | Other | | ОК |

8. Review the details of the request. If everything is correct, check the box of attestation at the bottom of the screen and click "Submit Guarantee of Payment"

| eview Request | |
|----------------------------|--|
| Patient | JNONHSI BXWPXD |
| Patient Location | Kabul Afghanistan |
| Provider Name | American Medical Center Alghanistan |
| Diagnosis/Symptoms | Sick stomach |
| Services/Procedure | Madical Visit - Clinic |
| Date of Service | 03Jul/2019 |
| Contact Person For Billing | Contact Name |
| | 60 Latest that to the best of my knowledge and ballet, all information in the above referenced data records a accurate and complete. |

After completing your request, print your guarantee of payment document and bring it to your appointment. The provider will submit it with your medical claim. If, for whatever reason, your provider does not accept the GOP, please have the provider call us at the numbers listed below.

Contact us

Questions? We're available to help 24/7. From inside the U.S. or Canada, call us toll-free at **1-877-844-0280.** From outside the U.S. or Canada, call us at **+1-763-274-7362.** Reverse charges will be accepted.

You can also reach us by email at Expatinsurance_MemberServices@uhcglobal.com

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